

**Chadron Public Library
Board of Directors
MINUTES
October 2, 2018
Chadron Public Library Annex**

Members present: Drew Petersen, Robin Foulk, Robert Wahlstrom, and Lisette Bogner

Members absent: None

Guests present: None

Call to Order:

- President declared meeting open at 6:31 p.m.
- Acknowledged the posted Nebraska Open Meeting Act.

Public: No member of the public present.

Consent Agenda:

1. Board meeting minutes – September 11, 2018
2. Executive Director report – September 2018
3. Library statistics reports (Statistics September 2018 and Statistics Report FY 2017-2018)

Motion to approve the consent agenda by Lisette Bogner, seconded by Robin Foulk, motion carried unanimously.

Approval of Bills - September 2018:

Board reviewed bills presented by the Executive Director totaling \$2,996.92.

Motion by Robin Foulk to accept and to pay the bills for August of 2018 in the amount of \$2,996.92, seconded by Robert Wahlstrom, motion carried unanimously.

Committee and Group Reports:

Friends of the Library Report: Last month's book sale was successful. The Friends' Luncheon has been postponed with a date to be announced. A book sale planned for this weekend. Irene Brooks, Friends' President will be attending a library conference.

Foundation Committee Report: Fundraising discussed but no RPF issued for a fundraising consultant/director.

Renovation and Expansion Committee Report: No report.

Other Committee Reports: No reports.

Old Business:

1. Introduction of Youth Services Manager, Kayla Valdez – discussed plans for youth and teens. A public reception planned for Thursday, October 4 at 11:00 am in the library for the public to meet-and-greet Ms. Valdez after the first story time.
2. Police Manual Review - Executive Director sent manual to Board today and asked for members to organize a review committee to work with her on appropriate revisions.
3. Trading Stories Movie Festival – Executive Director is working with M. Vey-Miller to organize a new festival on October 15-19, 2019. They will advertise for a CSC student intern to work with publicity, review of materials and the gathering of information.

New Business:

1. International Observe the Moon Night – Susan Rolfsmeier renewed the library’s NASA grant and has organized an event at the soccer field on October 20th from 7-9 pm to observe the moon. Visits at the Middle and Primary Schools have been organized so students will be able to view the moon rocks. A handout for scheduled viewing times for lunar disk was provided to the Board. A Black Hills astronomer will lead a discussion on October 27th from 1-2:30 pm. On Monday, October 29th the Board can view the moon rocks from 1:00-5:00 pm. Due to contractual obligations, the library has contacted the Police Department to ensure the moon rocks are secure as we are not able to publicize their presence at the library.
2. Adult Winter Reading Program – Due to city budget cuts, the Adult Education program only has \$500 to spend so this entire amount will be spent on the winter reading program. The Board discussed its prior request of the Foundation to supplement programming where needed.
3. ALA Midwinter Conference 2019 – This conference is in January in Seattle, WA. Executive Director will explore mini-grants from the Nebraska Library Commission to defray attendance costs.
4. Innovation Studio Grant funded - Equipment will arrive in July of 2019. The library will work in partnership with the schools.

A summary of a discussion between the City Manager, Board President and Board Secretary about library expansion was shared with the Board.

Executive Session: No executive session held.

Future/Other Items:

- Board Membership
- Library Policy Manual Update

Adjourn: Robert Wahlstrom made a motion to adjourn, seconded by Lisette Bogner, carried unanimously. Board adjourned at 7.45 p.m.

Next Meeting: November 6, 2018 at 6:30 p.m. is the next regularly scheduled board meeting.

Minutes by *Lisette Bogner*

Date: October 12, 2018