

**Chadron Public Library
Board of Directors
MINUTES
July 3, 2018
Chadron Public Library Annex**

Members present: Drew Petersen, Robert Wahlstrom, and Lisette Bogner

Members absent: Annie Loutzenhiser (excused), Robin Foulk (excused)

Guests present: Greg Yanker

Call to Order:

- President declared meeting open at 6:45 p.m.
- Acknowledged the posted Nebraska Open Meeting Act.

Public: No member of the public present.

Consent Agenda:

1. Board meeting minutes – June 5, 2018
2. Executive Director report – June 2018
3. Library statistics reports – June 2018

Motion to approve the consent agenda by Robert Wahlstrom, seconded by Lisette Bogner, motion carried unanimously.

Approval of Bills - June 2018:

Board reviewed bills presented by the Executive Director totaling \$7,176.04 and credits of \$169.88.

Motion by Robert Wahlstrom to accept and pay the bills for June 2018 in the amount of \$7,176.04 with credits totaling \$169.88, seconded by Lisette Bogner, motion carried unanimously.

Committee and Group Reports:

Friends of the Library Report: Book sale will take place during the next weekend's events.

Foundation Committee Report: The Executive Director reported that Suze Jones donated an air conditioner for use in the Annex.

Renovation and Expansion Committee Report: No report.

Other Committee Reports: No reports.

Old Business:

1. Proposed Budget FY 2018-2019 – The City Manager reviewed the second draft of the City’s proposed budget with the Board. The discussion included an overview of the budgeting process and the library budget.
2. Fur Trade Days – Executive Director reviewed the schedule of events offered by the library.

New Business:

1. Possible Campaign to Promote Library and Library Services – Discussed methods to promote library services and highlight resources offered by the library to the Chadron community.
2. NLA Conference, Lincoln, October 4-6, 2018 – Executive Director will attend.
3. Innovation Studios Grant – Executive Director will be applying for this grant during its second round of funding. The addition of the Annex has provided some of the needed space for equipment to meet the grant requirements. A Nebraska Library Commission representative will visit CPL and provide feedback in the near future.

Executive Session: The Library Board of Directors adjourned into executive session pursuant to Section 84-1410 of the Nebraska Revised State Statutes to discuss staff matters. Drew Petersen moved to enter executive session at 8:21 pm, seconded by Robert Wahlstrom, carried unanimously. The Board exited executive session at 8:26 pm.

Future/Other Items:

- Budgeting
- Fundraising
- Technology policy update

Adjourn: Robert Wahlstrom moved to adjourn, Lisette Bogner seconded, carried unanimously. Board adjourned at 8:27 p.m.

Next Meetings: July 16, 2018 at 6:30 pm for special library budget meeting and August 7, 2018 at 6:30 p.m. for the next regularly scheduled board meeting.

Minutes by *Lisette Bogner*

Date: July 10, 2018